



# FTMAINTENANCE NEW CUSTOMER PROCESS

## Complimentary Startup Services

FasTrak is committed to your success and offers complimentary startup services to help you get the most from FTMaintenance right out of the box. All new FTMaintenance customers are offered our proven New Customer Process, an expert-led, step-by-step process designed to guide you through every stage of software implementation.

### STEP 1: Get Advice About Using FTMaintenance

Upon purchase, we will contact you to help you plan for your implementation.

### STEP 2: Set Up FTMaintenance

FasTrak will work with you (or your IT team) to help implement and install FTMaintenance. During this time, our Technical Support Specialists will also help you set up your initial users.

### STEP 3: Enter Your Data

FTMaintenance includes free data import templates that allow you to easily format your maintenance data before it is imported. Then, using the integrated Data Import Utility, you will be able to quickly and easily transfer data into the system.

### STEP 4: Train Your Users

Our live training webinars and video tutorial library will assist you and your staff to use FTMaintenance.

### STEP 5: Receive Unlimited FTMaintenance Support

Whenever you need it, our Technical Support Team and Customer Care Specialists are standing by to assist you.

